

# Call for Applications to Join the 2020–2021 Editorial Board

The *American Journal of Psychiatry—Residents' Journal* is now accepting applications to join the 2020–2021 Editorial Board for the following positions:

## SENIOR DEPUTY EDITOR (SDE) POSITION

### Job Description/Responsibilities

- Frequent correspondence with *AJP—Residents' Journal* Editorial Board and *AJP* editorial staff, including conference calls.
- Frequent correspondence with authors.
- Peer review manuscripts on a weekly basis.
- Make decisions regarding manuscript acceptance.
- Work with *AJP* editorial staff to prepare accepted manuscripts for publication to ensure clarity, conciseness, and conformity with *AJP* style guidelines.
- Recruit authors and guest editors for the journal.
- Fulfill the responsibilities of the Editor-in-Chief when called upon, including forming quarterly issue lineup.
- Collaborate with the Editor-in-Chief in selecting the 2021 SDE, Deputy Editor, and Associate Editors.
- Attend and present at the APA Annual Meeting.
- Commitment averages 10–15 hours per week.

### Requirements

- Must be an APA resident-fellow member.
- Must be starting as a PGY-3 in July 2020, or a PGY-4 in July 2020 with plans to enter an ACGME fellowship in July 2021.
- Must be in a U.S. residency program.

Selected candidate will be considered for a 2-year position, including advancement to Editor-in-Chief in 2021.

## DEPUTY EDITOR (DE) POSITION (three positions available)

### Job Description/Responsibilities

- Frequent correspondence with *Residents' Journal* Editorial Board and *AJP* editorial staff, including conference calls.
- Frequent correspondence with authors.
- Peer review manuscripts on a weekly basis.
- Make decisions regarding manuscript acceptance.
- Work with *AJP* editorial staff to prepare accepted manuscripts for publication to ensure clarity, conciseness, and conformity with *AJP* style guidelines.

- Prepare a quarterly *Residents' Resources* section for the journal that highlights upcoming national opportunities for medical students and trainees.
- Recruit authors and guest editors for the journal.
- Collaborate with the Editor-in-Chief in selecting the 2021–2022 Editorial Board.
- Attend and present at the APA Annual Meeting.
- Commitment averages 10 hours per week.

### Requirements

- Must be an APA resident-fellow member.
- Must be a PGY-2, PGY-3, or PGY-4 resident starting in July 2020, or a fellow in an ACGME fellowship in July 2020.
- Must be in a U.S. residency program or fellowship.

This is a 1-year position only, with no automatic advancement to the SDE position in 2021. If the selected candidate is interested in serving as SDE in 2021, he or she would need to formally apply for the position at that time.

## ASSOCIATE EDITOR (AE) POSITIONS (five positions available)

### Job Description/Responsibilities

- Peer review manuscripts on a weekly basis.
- Make decisions regarding manuscript acceptance.
- Recruit authors and guest editors for the journal.
- Collaborate with the SDE, DE, and Editor-in-Chief to develop innovative ideas for the journal.
- Attend and present at the APA Annual Meeting.
- Commitment averages 5 hours per week.

### Requirements

- Must be an APA resident-fellow member
- Must be a PGY-2, PGY-3, or PGY-4 resident in July 2020, or a fellow in an ACGME fellowship in July 2020.
- Must be in a U.S. residency program or fellowship

This is a 1-year position only, with no automatic advancement to the DE or SDE position in 2021. If the selected candidate is interested in serving as DE or SDE in 2021, he or she would need to formally apply for the position at that time.

## MEDIA EDITOR

(two positions available)

### Job Description/Responsibilities

- Manage the *Residents' Journal* Facebook, Instagram, Twitter, and YouTube accounts.
- Oversee podcasts.
- Collaborate with the AEs to decide on content
- Collaborate with SDE, DE, and Editor-in-Chief to develop innovative ideas for the journal.
- Peer review manuscripts on a weekly basis.
- Attend and present at the APA Annual Meeting.
- Commitment averages 5 hours per week.

### Requirements

- Must be an APA resident-fellow member.
- Must be an upcoming PGY-2, PGY-3, or PGY-4 resident in July 2020, or a fellow in an ACGME fellowship in July 2020.
- Must be in a U.S. residency program or fellowship.

This is a 1-year position only, with no automatic advancement to the DE or SDE position in 2021. If the selected candidate is interested in serving as DE or SDE in 2021, he or she would need to formally apply for the position at that time.

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For all positions, e-mail a CV and personal statement of up to 500 words, including reasons for applying and ideas for journal development, to [matthewedwardsmd@gmail.com](mailto:matthewedwardsmd@gmail.com). The deadline for applications is March 15, 2020.