

# Call for Applications to Join the 2024–2025 Editorial Board

The *American Journal of Psychiatry—Residents' Journal* is now accepting applications to join the 2024–2025 Editorial Board for the following positions:

**Requirements:** Must be an APA resident-fellow member and in a residency or fellowship program in the United States or Canada. *Senior Deputy Editor:* Must be starting as a PGY-3 in July 2024 or a PGY-4 in July 2024 with plans to enter an ACGME fellowship in July 2025. *DE, AE, and Media Editor:* Must be a PGY-2, PGY-3, or PGY-4 resident starting in July 2024 or in an ACGME fellowship in July 2024.

## SENIOR DEPUTY EDITOR (SDE) POSITION

### Job Description/Responsibilities

- Frequent correspondence with *AJP-Residents' Journal* Editorial Board and *AJP* editorial staff, including conference calls.
- Frequent correspondence with authors.
- Peer review manuscripts on a weekly basis.
- Make decisions regarding manuscript acceptance.
- Work with *AJP* editorial staff to prepare accepted manuscripts for publication to ensure clarity, conciseness, and conformity with *AJP* style guidelines.
- Recruit authors and guest editors for the journal.
- Fulfill the responsibilities of the Editor-in-Chief when called upon, including forming quarterly issue lineup.
- Collaborate with the Editor-in-Chief in selecting the 2025 SDE, Deputy Editor, and Associate Editors.
- Attend and present at the APA Annual Meeting.
- Commitment averages 10–15 hours per week.

Selected candidate will be considered for a 2-year position, including advancement to Editor-in-Chief in 2025.

## DEPUTY EDITOR (DE) POSITION (three positions available)

### Job Description/Responsibilities

- Frequent correspondence with *Residents' Journal* Editorial Board and *AJP* editorial staff, including conference calls.
- Frequent correspondence with authors.
- Peer review manuscripts on a weekly basis.
- Make decisions regarding manuscript acceptance.
- Work with *AJP* editorial staff to prepare accepted manuscripts for publication to ensure clarity, conciseness, and conformity with *AJP* style guidelines.
- Recruit authors and guest editors for the journal.
- Collaborate with the Editor-in-Chief in selecting the 2024–2025 Editorial Board.
- Attend and present at the APA Annual Meeting.
- Commitment averages 10 hours per week.

This is a 1-year position only, with no automatic advancement to the SDE position in 2025. If the selected candidate is interested in serving as SDE in 2025, he or she would need to formally apply for the position at that time.

## ASSOCIATE EDITOR (AE) POSITIONS (seven positions available)

### Job Description/Responsibilities

- Peer review manuscripts on a weekly basis.
- Make decisions regarding manuscript acceptance.
- Recruit authors and guest editors for the journal.

- Collaborate with the SDE, DE, and Editor-in-Chief to develop innovative ideas for the journal.
- Commitment averages 5 hours per week.

This is a 1-year position only, with no automatic advancement to the DE or SDE position in 2025. If the selected candidate is interested in serving as DE or SDE in 2025, he or she would need to formally apply for the position at that time.

## MEDIA EDITOR (three positions available)

### Job Description/Responsibilities

- Manage the *Residents' Journal* Facebook, Instagram, Twitter/X, and YouTube accounts.
- Oversee podcasts.
- Collaborate with the AEs to decide on content.
- Collaborate with SDE, DE, and Editor-in-Chief to develop innovative ideas for the journal.
- Peer review manuscripts on a weekly basis.
- Commitment averages 5 hours per week.

This is a 1-year position only, with no automatic advancement to the DE or SDE position in 2025. If the selected candidate is interested in serving as DE or SDE in 2025, he or she would need to formally apply for the position at that time.

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For all positions, e-mail a CV and personal statement of up to 500 words, including reasons for applying and ideas for journal development, to [levita@student.ubc.ca](mailto:levita@student.ubc.ca). The deadline for applications is **March 15, 2024**.